

Conditions of payment

ENROLMENT

You will be enrolled as soon as we receive your completed application form.

CONDITIONS OF PAYMENT

A deposit of € 250 must be paid when you enrol. The balance must be paid at the latest before starting the course. Participants bear all bank charges.

REGISTRATION FEE

A one time registration fee of 25 € is to be paid by each new course participant.

NOTICE OF COURSE CANCELLATION

In case of a course cancellation we will charge € 125 on 4 weeks notice and € 250 on 2 weeks notice. No refund is possible for later cancellations. Only written cancellations are acceptable. Full course fees will be charged with no appearance. If a course should not take place all deposits and fees will be refunded.

ENROLMENT CHANGES

If you would like to change your start date (e.g. delayed visa and travel to Germany), the first change costs € 25. Thereafter a fee of € 50 will be charged.

CLASS TIMETABLE

One lesson has a duration of 45 minutes. The courses take place as arranged. The school is closed on public holidays when no classes will be held. If the course timetable is changed for any reason students will be notified in due time and classes will be postponed till a later date. If a lesson is cancelled by ISK (due to sickness, etc.) the lesson will be repeated at a later date. If a lesson does not take place due to the participant, then the lesson will not be repeated at a later date. For reasons of good practice organisation or economy we reserve the right to combine classes.

DATA RECORDING

Whoever enrolls agrees to the electronic data recording of the ISK's administration program. The data is only used internally and will not be transmitted.

INSURANCE

School fees do not include any health, accident or liability insurance. The school will gladly advise students on the many types of insurance policies available if desired. It is important to realise that students are responsible for taking out their own insurance.

LIABILITY

ISK is not liable for damage to property, personal injury, loss of personal belongings either on the way to or from school or at any time on ISK premises.